

**Minutes of the FULL PARISH COUNCIL MEETING of
Sixpenny Handley & Pentridge Parish Council
Held at the Sixpenny Handley Parish Office on 27TH February 2025 @ 7:30pm.**

Item		Action By
	<p style="text-align: center;">3 member of the public open session present.</p> <p>Concerns were raised by a local resident regarding the safety of the roads at Deanland Spots Green junction due to the excessive mud and debris left by agricultural vehicles. It had been reported that a cyclist, a pedestrian and a car all had minor incidents because of the conditions of the road.</p> <p>Parish comment: The PC acknowledged the recent adverse weather conditions had contributed to the excessive mud and so had requested the County's Road Sweeper to improve the surface conditions.</p> <p>The resident also raised concerns relating to the recent occurrences of sink holes mounting within the county and recommended raising awareness as part of planning consultation.</p> <p>Parish comment: The PC clarified that sink holes were not of concern in this area as there is no mining structures causing weakness therefore no necessity to raise awareness.</p>	
1523	<p>Attendance & Apologies Cllr S Meaden (Vice Chairman) Cllr D Adams Cllr C Taylor Cllr S McLean Cllr A Turner Cllr R Hassall Cllr I Mereweather</p> <p>Also in Attendance Mrs Ciona Nicholson (Clerk)</p> <p>Apologies Cllr J Reed (Chairman) Cllr D Chick Cllr R Adams Mr Piers Brown (Chase Councillor)</p>	
1524	<p>Declarations of Interest & Grants for Dispensation</p> <p>Cllr SM applied to the Clerk for a dispensation in item 1538 Summer Fete 2025. Clerk granted Cllr Meaden to speak on the subject.</p>	

	<p>Cllr SM declared a pecuniary interest in item 1539 The Penny Tap Licence renewal so was excluded from the discussion, voting and would leave the meeting whilst the item was discussed.</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1st Woodcutt Scouts/CCIO Cllr James Reed – Community Land Trust & Community Speed-watch Cllr Andy Turner – Community Land Trust/Skate-park Fundraising Group/Sustainable Handley. Cllr David Adams – Sixpenny Handley Sports Facilities/ Allotment Association Cllr Rosalie Adams – Sixpenny Handley Village Hall / CCIO Cllr Simon Meaden – 1st Woodcutt Scouts/Allotment Association.</p>	
1525	<p>Dorset Council Cranborne Chase Councillor Piers Brown</p> <p>No report this month.</p>	
1526	<p>Confirm the minutes of the last Full Parish Council Meeting held 23rd January 2025.</p> <p>The minutes of the meeting having been previously circulated to members were confirmed as correct was signed by the Chairman. <i>Unanimous</i></p>	
1527	<p>Matters arising from the last Full Parish Council Meeting held 23rd January 2025.</p> <p>None.</p>	
1528	<p>Confirm the minutes of the last F&GP Parish Council Meeting held 6th February 2025.</p> <p>The minutes of the meeting having been previously circulated to members were confirmed as correct and was signed by the Chairman. <i>Unanimous</i></p>	
1529	<p>To approve Financial Risk Assessment 2025</p> <p>Members reviewed and approved the Financial Risk Assessment 2025.</p>	
1530	<p>To approve Risk Management Policy 2025</p> <p>Members reviewed and approved the Risk Management 2025.</p>	
1531	<p>DAPTC Matters</p> <p>The next meeting of the Eastern Region is on March 25th and will be attended by Cllr McLean.</p>	

1532	<p>Highways Matters</p> <p>Clerk to request grips and gullies along Dean Lane, Frogmore Lane onto Back Lane are cleared of mud and debris following a long period of adverse wet weather.</p> <p>Members discussed the off camber section of road along the A354 (approaching the Yew Tree Garage on the left hand side). It is a site of repeated incidents where vehicles accidentally leave the carriageway. There are multiple warning bollards which aren't effective to prevent accidents. Clerk to contact Highways to request a Risk Assessment.</p> <p>Back Lane Development Road Management – Clerk requested an update on the installation of the dedicated site entrance, excessive mud and the lack of site notices.</p> <p>The response received from Peter Clayton Stanborough Contracts:</p> <p>‘The weather has been particularly challenging over the last couple of weeks’ site has gone to some lengths to mitigate any disruption which I think they have been pretty successful in doing. I visited site yesterday morning and despite the heavy overnight weather the road was as clear as I could have hoped’. With regards the access we have booked in with our Ecologist the 10th of March to commence the translocation works on the hedge. The translocation and forming of the new access taking about 10 days to complete which I hope will alleviate the majority of the concerns’.</p> <p>Clerk to forward contact point for Traffic Plan Management to Cllr Turner for local use should traffic issues arise.</p> <p>Enquiry No: 1280220 Street: B3081 - HIGH ST TO HANDLEY HILL ROUNDABOUT Description: - VEGE The trees parallel to the B3081 as you enter Sixpenny Handley on your right before you arrive at the village's crossroads. The trees are very large and overgrown and becoming overbearing to residents opposite. They often get clipped by large lorries and leave a trail of broken branches on the carriageway – request to have them cut back.</p> <p>Enquiry No 1280243</p> <p>Local resident Sheasby Close contacted the PC concerned about the state of the road, pavement and residents permanently leaving their bins out causing obstructions for pedestrians. Clerk to support by issuing a letter to each residence requesting refuse bins to be taken in.</p> <p>Enquiry No 1280243 Clerk contacted Ferndown Depot to report problem and request a road sweeper and Dorset Council Highways to clean moss from the pavements.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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1533	<p>Rights of Ways</p> <p>No matters to report.</p>	
1534	<p>Village Hall Matters</p> <p>CLlr Mereweather updated members on how the SSE Grant to improve village resilience at our Emergency Shelter (VH) has been spent.</p> <p>Purchased model: 3000RPM Standby Generator (portable) with Automatic Transfer Switch</p> <p>Generator Manufacturer - Hyundai Model - DHY12500SE Silent Diesel Generator Total Output – 12KVA Max/Continuous Current (Amps) - 47.83/43.48 Weight – 290kg Automatic Transfer Compatible – Yes Fuel Type – Diesel Fuel Usage – 12 Hours at 100% load Fuel Capacity – 50l RPM – 3000 Cooling – Water Dimensional – 1175mm(L) x 695mm(W) x 1050mm(H) Connection Type – 63^a SP Commando Plug</p> <p>Following liaison with VH Committee members the generator will be sited on a concrete pad, bolted down with a protective cage with a weather proofing roof.</p> <p>The kit will provide a reliable source and allow the VH to operate for an extended period (12 hours plus) in the event of a significant power outage affecting the village.</p> <p>In the event of mains power outage, the hall will be <u>unable</u> to utilise the installed solar panels and /or batteries to provide any power so an automatic transfer switch will be included. If short term power cuts occur, then the generator will automatically "kick in " and run for up to 12 hours without need for fuel refill.</p> <p>The generator will be located to the side of the hall immediately under the rear window of the meeting room.</p> <p>There will be a requirement for monthly testing which will need to be factored in to the VH health & safety checks.</p> <p>Gallaghers Insurance confirmed cover under ‘mower & machinery’ increasing from its current level to £16,021.00 to incorporate the generator with no increased premium until renewal (October 2025) at which point there will be a slight increase.</p> <p>Health & safety notice that windows must be kept shut when the generator is in operation to avoid the risk of harmful carbon dioxide. The exhaust will be positioned 5ft away from the window opening.</p>	

<p>1535</p>	<p>Speed Indicator Device</p> <p>AT gave further clarity on the operational faults occurring with the Speed Indicator Device and a brief summary of why it was not cost effective to send away to the manufacturer for parts and labour. The device is older than its suggested shelf life and is unusable.</p> <p>Members agreed that it was not appropriate to make an insurance claim.</p> <p>A quote received from Highways for a Dorset Spec SID £2795.00+vat (extras include a switch dial and protector screen).</p> <p>The Chairman stated the motion to replace the Speed Indicator Device.</p> <p>Members voted accordingly: 6 in favour, 1 against, 0 abstained 3 absent - motion carried to purchase a replacement SID. Clerk to contact SID Team.</p>	<p>Clerk</p>
<p>1536</p>	<p>Skate-Park Matters</p> <p>Planning Decision Notice – Certificate for lawful application.</p> <p>The proposal to construct a new concrete skate-park, link footpath and installation of new bins has been permitted.</p> <p>With the support of Maverick, AT and the fundraising team can begin to pursue grant opportunities.</p>	<p>AT</p>
<p>1537</p>	<p>To consider CCTV Legislation for potential installation at 3 locations:</p> <ul style="list-style-type: none"> • Village Crossroads • Sports Pavilion and Recreation Ground • Village Hall <p>Members established that the purpose for pursuing CCTV was to deter crime, improve security and deter anti-social behaviour at vulnerable areas of the village. Reference was made to historical incidents to justify the requirement for cameras.</p> <p>Communication received from the VH Committee outlined the following:</p> <p>The trustees have discussed the proposal to install CCTV to the recreation complex in general.</p> <p>The Village hall would benefit from surveillance to the exterior of the hall and the car park.</p> <p>The Committee also widely support and recognise the benefits of installing CCTV in the vicinity of the green storage shed and pavilion.</p> <p>The hall had an attempted break-in in 2019 and a successful one in 2023 which causes significant damage to the double patio doors, internal doors and cupboards. It also impacted on our groups and took a significant amount of time and effort by the trustees to repair and resolve.</p>	

	<p>The hall has also been affected by antisocial behaviour and damage so any additional deterrent would be welcomed.</p> <p>The Trustees do not wish to have the interior of the hall or the activities of our users recorded or monitored please.</p> <p>Members agreed the next steps:</p> <ul style="list-style-type: none"> • AT to research all three sites and begin to prepare a business case for the installation of cameras at the Village Crossroads & Pavilion. • VH Committee to prepare a business case for the VH. • To arrange a public meeting to be held to gauge local opinion. <p>Clerk to carry CCTV to next FPC meeting.</p>	<p>AT</p> <p>Clerk</p>
1538	<p>Sixpenny Summer Celebration – Saturday 12th July 2025.</p> <p>A core team of locals presented their idea to bring together the communities of Sixpenny and surrounding villages to celebrate all that is good about living, working and playing here.</p> <p>An afternoon of fun and games run by local community groups and further entertainment in the evening.</p> <p>To be based on the cricket pitch with activities on the tennis courts, Bowls Club, football pitch and skate ramp on Saturday 12th July – 14.00pm through to 21.30pm.</p> <p>The Sixpenny Summer Celebration if successful it is hoped to become an annual event. The team reiterated that the event would not be replacing the Big Session. It will be a very different event which will not charge an entry fee.</p> <p>Funding</p> <p>An estimated provisional cost of £1500.00. Monies raised from activities during the day, sponsorship from local businesses and donations. The purpose is not to raise funds for organisations rather to bring the community together. The aim is to build a small surplus and build reserves for future events.</p> <p>Parish Council comment:</p> <p>Members were very happy to support such an exciting local event and will help the Sixpenny Summer Team promote. The cricket pitch is a suitable location to host the event along with the rest of the recreation ground facilities.</p> <p>To be covered by the PC's Employers and Public Liability Cllr Meaden, Nigel Turton and Rob Easton would need to become Event Officers for the Parish Council and the event should not attract more the 1000 attendees. The Event Officers will be required to complete the necessary risk assessment and post event report.</p> <p>Cllr Taylor as CCIO Chairman will liaise with Trustees of the CCIO with regards to funding the event.</p>	<p>CT/Clerk</p>

1539	<p>The Penny Tap Renewal of Licence to Occupy</p> <p>Reason for review - 5 Year lease expires on 28th February 2025. Cllrs Chick, Hassall, Taylor & Turner reviewed the licence currently held between Sixpenny Handley & Pentridge PC & The Penny Tap.</p> <p>Cllr Meaden declared a pecuniary interest in this item. The Clerk asked Cllr Meaden to leave the meeting in order for members to discuss the renewal findings and agree a proposal for annual rent.</p> <p>In the absence of a Chairman and Vice-Chairman members nominated Cllr Taylor to Chair the remainder of the meeting seconded by IM/SMc - carried unanimously.</p> <p>An overview by review team:</p> <p>The draft lease changes were minimal but the process highlighted the necessity for the PC to monitor the building more closely.</p> <p>Members reflected on past charges for both rent and utilities and sought to make any increase in line with the Penny Tap margin, as it could be ascertained although focus has been ensuring the day to day running costs (excluding oil and electricity) are covered.</p> <p>Members reviewed the Pavilion maintenance costs over a 9-year period not just whilst the Penny Tap has been in operation and excluding Solar Panels, Oil and the Covid year established that on average we need to have a budget of circa £2,500.00.</p> <p>Members were given a copies of the following documents:</p> <ul style="list-style-type: none"> • Sports Association Income & Expenditure 2021-2024 • The Penny Tap Accounts 2021-24 supplied to Companies House • Financial Forecast – Option 1,2,3 <p>The review team provided members with x3 option illustrations for the future rental of the Pavilion.</p> <p>Members reflected that the Penny Tap was a valuable asset which the PC has supported since its inception and committed to continue their support by proposing the continuation of a non-commercial rental fee.</p> <p>It was noted whilst the facility is available to the sports clubs and any member of the public to hire, it was felt raising the rent to £188.00 per month was fair and reasonable.</p> <p>This increase may seem significant but as the main renter of the unit, it is reasonable to assume that the majority of the wear and tear incurred will result from The Penny Tap sessions.</p> <p>There will still be a 3% inflation charge applied annually, and the PC will monitor the electricity consumption quarterly to ensure it is clear to all, this will continue to be invoiced as it is currently. As has been the case since solar panels were installed, The Penny Tap will benefit from the solar power and should see the electricity costs reduce as long as we get some sun. The cost for oil is unchanged and the work we</p>	DC, RH, CT, AT
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	<p>have undertaken to improve the heating and hot water system utilised by The Penny Tap continues to be reflected in this.</p> <p>Members unanimously agreed to forward the proposed new licence to the Penny Tap and arrange for a follow up meeting to discuss.</p> <p>AT to finalise draft licence agreement. Clerk to forward draft licence to the Penny Tap Team.</p>	
1540	<p>Correspondence – <i>Circulated to members prior to the meeting*</i></p> <ul style="list-style-type: none">• Dorset Council Update circulated prior to FPC• Dorset Business News circulated prior to FPC• DAPTC E-news circulated prior to the FPC• EV Charging – Illustration of the EV Charging points were sent to neighbouring properties.	
1541	<p>Information to Report</p> <ul style="list-style-type: none">• Cllr McLean to advertise locally to Woodyates residence for x2 new Downsman distributors.• March 9th – Downsman meeting at the Pavilion to meet new Editors	
1542	<p>Approve Parish Council Communication Report.</p> <ul style="list-style-type: none">• Issue Back Lane Development traffic plan contact point.• MP Simon Hoare Clinics are available.	

Meeting Closed 9.30pm

These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.

Signed;..... 27th March 2025